

KERALA AGRICULTURAL UNIVERSITY

PROSPECTUS

Diploma Programmes 2017

Introduction

Kerala Agricultural University is offering two year Diploma in Agricultural Sciences and one year Diploma in Organic Agricultural Courses to the students to have passed their +2 or equivalent examination with science subjects. The details of courses are shown below:

1. a. Diploma in Agricultural Sciences

The Diploma course in Agriculture Sciences was offered in the Kerala Agricultural University till 1986 but due to some administrative reasons, the course was discontinued. Now, non-availability of qualified hands for the post of middle level officers is being felt seriously in the various sectors viz. State Department of Agriculture, Agricultural Universities, Commodity Boards, nationalized and other commercial banks, co-operative sector etc. university have decided to re-start the Diploma courses. Though primarily a research institute, the RARS Pattambi station is broadening its activities by starting the two year diploma course in agriculture. The course is offered at the Institute of Agricultural Technology and Regional Agricultural Research Station, Pattambi, Palakkad - 679 306.

b. Diploma in Organic Agriculture

Diploma in Organic Agriculture course is offered at College of Agriculture, Vellayani, Thiruvananthapuram with a duration of two semesters (One year), for the improvement of Organic method in Agriculture in the production, preservation and usage of agricultural commodities in the state so as to minimize the use of harmful fertilizers and chemicals. To offer Organic Agriculture course to impart knowledge and proficiency in Organic production practices and certification process, handling, storage, labeling and making of organic products and to promote self employment and income generation to the educated youth.

2. These courses are offered on cost sharing basis and all students have to pay the fees stated below. **No fee concession will be given by the University to any type /class of students other than SC/ST students.** The details of courses are given below:

a.	Name of Course	Diploma in Agricultural Sciences		Diploma in Organic Agricultural	
b.	Name of Institutions	IAT & RARS, Pattambi, Palakkad		College of Agriculture, Vellayani, Thiruvananthapuram	
c.	Number of seats	State Merit	24	State Merit	12
		Ezhava	4	Ezhava	2
		Muslim	3	Muslim	1
		Other Backward Hindus	1	Other Backward Hindus	1
		Latin Catholic	1	Latin Catholic	1
		Dheevera	1	Dheevera/ Viswakarma	1
		Viswakarma	1	S.C	1
		S.C.	3	S.T.	1
		S.T.	1		
		Other Backward Christians	1		

		VHSC(Agri) Student	10		
		Total	50*	Total	20
	* Two seats are reserved for Lakshadweep candidates over and above total seat				
d.	Duration of Course	Two years (Four Semesters)		One year (Two semesters)	
e.	Eligibility	Pass in +2 with science subjects or equivalent qualifications (VHSE (Agri) candidates only are eligible for VHSE reservation seats).		Pass in +2 with science subjects or equivalent qualifications	
f.	Fee Structure:				
	A Admission Fee	Rs. 2,000/- (at the time of admission)		Rs.500/-(at the time of admission)	
	C Caution Deposit	Rs. 2,000/- (at the time of admission)		Rs. 1000/-(at the time of admission)	
	Semester Tuition it Fee	Rs. 2,5000/- (per semester (at the time of registration of each semester)		Rs. 20,000/- (per semester (at the time of registration of each semester)	
	Late Registration Fee	Rs. 200/- per day upto 5 working days		Rs. 200/- per day upto 5 working days	
	Additional late Registration fee (upto 10 working days of registration)	Rs. 500/- per day exceeding 5 working days		Rs. 500/- per day exceeding 5 working days	
	Fee for repeating a course	Rs.4000/- for one course		Rs.4000/- for one course	
	Fee for registering as Re-exam course	Rs. 2,000/- for one course		Rs. 2,000/- for one course	
	Re-registration fee after discontinuance	Rs.4,000/-		Rs.4,000/-	
	Fee for Revaluation/scrutiny of answer paper	Rs.200/- per paper		Rs.200/- per paper	
g.	Mode of selection	i)Based on total marks in +2 or equivalent examination ii) For VHSE reserved seats based on the marks obtained in the VHSE (Ag.) course		Based on total marks in +2 or equivalent examination	
h.	Medium of Instruction	English		English	
i.	Residence	Candidates have to make own arrangements for boarding and lodging		Candidates have to make own arrangements for boarding and lodging	

* The fee will be subject to revision from time to time at the discretion of the University.

3. System of teaching and evaluation: Semester system of teaching and internal evaluation will be followed.

4. General Conditions:

1. The candidates should have completed the age of 17 years as on the last date fixed for the submission of online application.
2. The candidate should submit the online application and take a print out of the same. Print out of the application along with self attested copies of certificates in proof of age, educational qualifications for all candidates and experience, community, non-creamy layer certificates in the case of candidates claimed reservations. The application fee can be paid by producing the system generated Pay-in-Slip at any branch of the State Bank of India. The candidate should also attach the counterfoil of Pay-in-Slip along with the print out of application. This should reach to the Registrar, Kerala Agricultural University, KAU Main Campus, KAU P.O., Thrissur – 680 656 on or before the last date prescribed in the notification.
3. The communal reservation should be allowed only to the candidates of Kerala natives.
4. The candidates should have passed the qualifying examinations before the last date fixed for the receipt of application in the University.
5. The candidate should produce all the original documents required by the University at the time of admission, failing which, their candidature for admission will be forfeited. They should also remit the amount of fees on the date of admission itself. Fee once paid will not be refunded under any circumstances. The SC/ST students are exempted from remitting the Tuition Fee and Special Fee.
6. All those who take admission and discontinued the course shall liable to pay liquidated damages to the University as directed by the authorities.
7. The Registrar, Kerala Agricultural University or the officer entrusted by him with the work of admission on this behalf is entitled to refuse admission to candidates if they are not satisfied with the correctness or genuineness of any certificates filed by them along with the application. The decision of the Hon'ble Vice-Chancellor on this behalf will be final.
8. The Registrar, Kerala Agricultural University is competent to close the admission at any date after the commencement of 1st semester of course.
9. The student should report in the concerned college/institution on the date mentioned in their Bio-data cum Admit Card. Failure to report the college/institution on the date without prior permission will lose the admission of candidate without further notice.

5. Enclosures:

Each application for admission should be accompanied with the following:

- a. Counterfoil of Pay-in-Slip for the application fee as prescribed.
- b. Community Certificate obtained from a Revenue Officer not below the rank of Village Officer in the case of candidates belonging to SC/ST and other

candidates claiming reservation under community quota should also produce Non Creamy layer certificate.

- c. A 'No Objection Certificate' and experience certificate obtained from the controlling officer concerned in the case of in-service candidates.
- d. Attested copies of certificates in proof of age, qualification, mark list of qualifying examination, experience, sports activities if any and nativity certificate (in the case of candidates from outside Kerala)
- e. Certificate in support of any other reservation claimed as specified in the application to prove their claims

Note: Documents sent along with the application will not be returned under any circumstances

6. Penalty for False information:

Any candidate who is found to have willfully or otherwise given any particulars which are false or has suppressed material information or does not satisfy the requisite qualification for admission shall be disqualified. They shall not be allowed to continue on the rolls of the University, if it is detected at any stage of his/ her studentship in the University. In case the candidate has already passed out of the University, then the Diploma awarded by the University will be withdrawn.

7. Selection

Based on total marks obtained in Biology, Physics and Chemistry in +2 or equivalent examination. For reserved seats, based on marks in VHSE (Agri) course. In case there is a tie, total marks/ marks in Biology / age of the candidate etc in the decreasing order of priority will be considered.

Community reservation as per Kerala Government rules will be followed. Candidates claiming community reservation shall produce the documents like community certificate, income certificate etc. from the designated revenue officials at the time of submission of the filled in application form.

The Select list and wait list will be published in the KAU website and the candidates will be admitted in accordance with their rank on the date and time of admission published by the University in the website. No individual communication will be sent to any candidates in this regard. The candidates should scrupulously watch the website to know their tenure of admission. Any further claim in this regard will not be entertained.

8. Rejection of application and disqualification of candidates

- a. Applications received late or defective or incomplete in any manner or which do not contain any of the enclosures specified above are liable to be summarily rejected.
- b. Applicants who attempt to canvas or influence the authorities in any manner directly or otherwise will be disqualified.

9. Announcement of results

A list of candidates selected for admission and the dates on which they have to remit the fees and join the course will be published in the website www.admissions.kau.in.

10. Admission

- a. Candidates selected will be admitted to the course, provided that they have remitted the prescribed fees in full and produce all original documents on the due date specified.
- b. In the case of those candidates selected for admission who have not paid the fees in time and not joined the course on the date specified, their claims for admission will be cancelled without any notice and the seat thus becoming vacant will be filled up with other eligible candidates , if any, in the rank/wait list.
- c. Candidates in Government / Quasi-Government/ University service joining the course, will make their own arrangements to get relieved from their positions in time.
- d. Candidates should produce the original certificates in proof of age, qualifications, Transfer Certificate, Conduct Certificate, physical fitness (medical) certificate obtained from a Medical officer not below the rank of Assistant Surgeon. Candidates who have passed their qualifying examination outside Kerala state should produce Migration Certificate within one month of admission.

11. Residential Facilities

On campus residence is not compulsory. The students themselves arrange for their boarding and lodging. However, according to availability of hostel, the students will be provided with accommodation on joint occupation basis or otherwise, charging the rent as per existing KAU rules.

12. An amount of Rs.25,000/- will be levied as liquidated damages from the students who discontinue the Diploma courses after the close of admission during the current year or the subsequent years.

Note:- The course will be offered only if at least 50% of students take admission during the Academic Year.

REGISTRAR

TENTATIVE TIME SCHEDULE FOR ADMISSION

Diploma in Agricultural Sciences/Diploma in Organic Agriculture	
Issue of Notification	25-05-2017
Last date of submission of online application	17-06-2017
Last date of receipt of Hard Copy of application	24-06-2017
Date of Publication of Rank List	14-07-2017
Date of Admission	19-07-2017 20-07-2017
Date of Registration	24-07-2017
Date of Classes begins	24-07-2017